



# APCO International

*Association of Public-Safety Communications Officials-International, Inc.*

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## HEADQUARTERS

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## OFFICE OF GOVERNMENT AFFAIRS

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## BOARD OF OFFICERS 2008-2009

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Dear Applicant:

The APCO Licensing Service offers full-service licensing with a staff experienced in application preparation and processing, FCC Universal Licensing policies and procedures, FCC licensing, knowledge of FCC Rules and Regulations, and the coordination process.

Please complete the attached APCO Licensing Service form and fax to (386) 322-2502, ATTN: LICENSING SERVICE, or e-mail it to the APCO Licensing Service for initial review. You will be contacted for any additional information required to complete the FCC Form 601 and you will be informed of the fees for the APCO Licensing Service and coordination. You can fax a copy of a purchase order, letter of intent, or credit card information (form attached), or you can mail a check for payment directly to the APCO Licensing Service. Please refer to the attached APCO Licensing Service fee schedule for current fees. You can also fax or scan and e-mail the FCC Form 601 signature page to the APCO Licensing Service. Please indicate the name and state of the applicant on the bottom of the signature page for reference.

The APCO coordination process may take 30 to 60 days, depending on frequency availability. The FCC licensing process is approximately 3 to 4 months.

If you have any questions regarding the services provided by APCO, please call us.

Thank you,

APCO International Inc., Licensing Service

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# APCO INTERNATIONAL, INC.

## LICENSING SERVICE

351 N. Williamson Blvd.

Daytona Beach, FL 32114-1112

(386) 322-2500

Fax (386) 322-2502

[www.apcoafc.org](http://www.apcoafc.org)

### Applicant Information

**FCC Registration Number (FRN):** \_\_\_\_\_ **(Required item)**

(NOTE: Under the Debt Collection Improvement Act of 1996, the Federal Communications Commission is required to collect Taxpayer Identification Number (TIN) information to correlate its licensees with any outstanding debts owed to the federal government. You may register electronically at <http://www.fcc.gov/wtb/uls> or, if you'd rather, the APCO Licensing Service can register it for you if you provide your TIN. Refer to the APCO Licensing Service fee schedule for current fees for this procedure.)

**Entity Name:** \_\_\_\_\_

**Attention:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **City:** \_\_\_\_\_

**State:** \_\_\_\_ **Zip Code:** \_\_\_\_\_ **Phone:** (    ) \_\_\_\_\_ **Fax:** (    ) \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Applicant's Representative (if different than above):** \_\_\_\_\_

**Phone:** (    ) \_\_\_\_\_ **Fax:** (    ) \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**APCO MEMBER NUMBER FOR 10% DISCOUNT OF LICENSING SERVICES:** \_\_\_\_\_

### Eligibility

\_\_\_\_\_ **Governmental Entity**    \_\_\_\_\_ **Corporation**

## Application Purpose

- If this is a modification, cancellation, consolidation, renewal, or administrative update, please indicate the call sign(s) involved: \_\_\_\_\_

- Please briefly explain what you are requesting: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Is this a request for a Special Temporary Authority (STA), due to an emergency situation?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

(NOTE: The FCC requires a letter from the applicant requesting an STA for emergency purposes. This letter must state justification for the request. The letter should be faxed to the APCO Licensing Service to be submitted with the STA request.)

- Interconnect to public switched telephone: \_\_\_\_\_ Yes \_\_\_\_\_ No

- Does the system include mobile talk-around (car-to-car)? \_\_\_\_\_ Yes \_\_\_\_\_ No

- Is this system trunked \_\_\_\_\_ or conventional \_\_\_\_\_?

- List any call signs that are associated with the requested system: \_\_\_\_\_

- List Control Points:

(NOTE: This would be a contact addresses and phone number, in the event that the FCC may need to reach someone who is familiar with the system.)

(Attach list if more than one address)

Add/Modify/Delete \_\_\_\_\_

Street Address (no POB), City, County, State

Telephone Number

\_\_\_\_\_ ( ) \_\_\_\_\_



## Site Information

Action: Add/Modify/Delete site \_\_\_\_\_

If you are modifying or deleting a site, please reference the site number from your license. **Site #** \_\_\_\_\_

Site address (POB not acceptable): \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_

FCC Antenna Structure Registration # or N/A if not required: \_\_\_\_\_

(Structures with heights of more than 60.96 meters or 200 ft. and/or structures positioned less than 8.04 km or 5 miles away from an airport, may require FAA Notification. You can verify if notification is required by entering your structure information into the FCC's TOWAIR program at <http://wireless2.fcc.gov/UlsApp/AsrSearch/towairSearch.jsp>. If you do not have internet access, the APCO Licensing Service will run the calculation for you at no charge. If the structure requires FAA Notification and you already have the Antenna Structure Registration (ASR) number, please enter it in this item. If the structure has not yet been filed with the FAA, the tower owner is required to submit an FAA Form 7460-1 to their regional office. Once a final determination is received by the FAA, the administrative data, FAA Study Number, and issue date must be registered with the FCC. This can be done on-line on the FCC's web site at <http://wireless.fcc.gov/> under Antenna Structure Registration on-line filing. The APCO Licensing Service does provide services of filing for ASR numbers for a minimal fee. After the information is submitted to the FCC, they will confirm the filing and issue an Antenna Structure Registration number within a few seconds of the submission. The ASR number must be entered into this item.)

NOTE: APPLICATIONS CANNOT BE SUBMITTED TO A FREQUENCY COORDINATOR OR THE FCC WITHOUT AN ASR, IF REQUIRED.

### **(NAD 83 DATUM REQUIRED FOR COORDINATES)**

Latitude: (DD/MM/SS.S) \_\_\_\_/\_\_\_\_/\_\_\_\_ Longitude: )DDD/MM/SS.S) \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Coordinates must be shown in degrees, minutes, and seconds. Remember, you cannot have more than 59 minutes or 59 seconds.)

Ground Elevation: \_\_\_\_\_(meters)  
(Measure from sea level.)

Overall ht. AGL without appurtenances: \_\_\_\_\_(meters)  
(Measure from ground to the tip of the structure only.)

Overall ht. AGL with appurtenances: \_\_\_\_\_(meters)  
(Measure from ground to the tip of the highest appurtenance  
{antennas, dishes, etc.})

Support structure type: \_\_\_\_\_  
(ie., Building, Tower, Pole, etc.)

AAT: \_\_\_\_\_(meters)  
(APCO will calculate the AAT for you at no additional charge.)

Antenna ht.: \_\_\_\_\_(meters)  
(Measure from ground to the tip of the antenna.)

Describe mobile area of operation: \_\_\_\_\_

**General Certification Statements**

- 1) The applicant waives any claim to the use of any particular frequency or of the electromagnetic spectrum as against the regulatory power of the United States because of the previous use of the same, whether by license or otherwise, and requests an authorization in accordance with this application.
- 2) The applicant certifies that grant of this application would not cause the applicant to be in violation of any pertinent cross-ownership or attribution rules. \* If the applicant has sought a waiver of any such rule in connection with this application, it may make this certification subject to the outcome of the waiver request.
- 3) The applicant certifies that all statements made in this application and in the exhibits, attachments, or documents incorporated by reference are material, are part of this application, and are true, complete, correct, and made in good faith.
- 4) The applicant certifies that neither the applicant nor any other party to the application is subject to a denial of Federal benefits pursuant to §5301 of the Anti-Drug Abuse Act of 1988, 21 U.S.C. § 862, because of a conviction for possession or distribution of a controlled substance. This certification does not apply to applications filed in services exempted under §1.2002(c) of the rules, 47 CFR § 1.2002(c). See §1.2002(b) of the rules, 47 CFR § 1.2002(b), for the definition of "party to the application" as used in this certification.
- 5) The applicant certifies that it either (1) has current required ownership data on file with the Commission, (2) is filing updated ownership data simultaneously with this application, or (3) is not required to file ownership data under the Commission's rules.
- 6) The applicant certifies that the facilities, operations, and transmitters for which this authorization is hereby requested are either: (1) categorically excluded from routine environmental evaluation for RF exposure as set forth in 47 C.F.R. 1.1307(b); or, (2) have been found not to cause human exposure to levels of radiofrequency radiation in excess of the limits specified in 47 C.F.R. 1.1310 and 2.1093; or, (3) are the subject of one or more Environmental Assessments filed with the Commission.
- 7) The applicant certifies that it has reviewed the appropriate Commission rules defining eligibility to hold the requested license(s), and is eligible to hold the requested license(s).
- 8) The applicant certifies that it is not in default on any payment for Commission licenses and that it is not delinquent on any non-tax debt owed to any federal agency.

**Signature**

**56) Typed or Printed Name of Party Authorized to Sign**

|             |     |            |         |
|-------------|-----|------------|---------|
| First Name: | MI: | Last Name: | Suffix: |
|-------------|-----|------------|---------|

57) Title: \_\_\_\_\_

|            |           |
|------------|-----------|
| Signature: | 58) Date: |
|------------|-----------|

**FAILURE TO SIGN THIS APPLICATION MAY RESULT IN DISMISSAL OF THE APPLICATION AND FORFEITURE OF ANY FEES PAID.**

Upon grant of this license application, the licensee may be subject to certain construction or coverage requirements. Failure to meet the construction or coverage requirements will result in termination of the license. Consult appropriate FCC regulations to determine the construction or coverage requirements that apply to the type of license requested in this application.

**WILLFUL FALSE STATEMENTS MADE ON THIS FORM OR ANY ATTACHMENTS ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT (U.S. Code, Title 18, §1001) AND/OR REVOCATION OF ANY STATION LICENSE OR CONSTRUCTION PERMIT (U.S. Code, Title 47, §312(a)(1)), AND/OR FORFEITURE (U.S. Code, Title 47, §503).**

**APPLICANT/AGENCY NAME:** \_\_\_\_\_ **STATE:** \_\_\_\_\_



# APCO LICENSING SERVICE

351 N. Williamson Blvd., Daytona Beach, FL 32114-1112  
 (386) 322-2500 Fax (386) 322-2502

## FEE SCHEDULE

Effective December 1, 2005

The APCO Licensing Service offers full-service licensing with a staff experienced in application preparation and processing, FCC Universal Licensing Service policies and procedures, FCC licensing, knowledge of FCC Rules and Regulations, and the coordination processes.

The fees charged by the APCO Licensing Service are for the preparation of an application for licensing by the FCC and **DO NOT** include the coordination fees charged by frequency coordinators.

### APPLICATIONS ARE PREPARED AND SUBMITTED FOR FREQUENCY COORDINATION.

|   |                                      |
|---|--------------------------------------|
| Form 601 Main Form<br>(Administrative data, certification statements, signature)      | \$150                                |
| Each Schedule D<br>(Station location information)                                     | \$100                                |
| Schedule H, page 1<br>(Eligibility, associated call signs, control point information) | \$50                                 |
| Schedule H, page 2<br>(Antenna information)   | \$50                                 |
| Schedule H, page 3<br>(Frequency information)   | \$5.00 for each line - \$100 minimum |

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### THE FOLLOWING SERVICES ARE FILED ON-LINE ON THE FCC'S ULS SYSTEM.

|   |       |  |       |
|---|-------|--|-------|
| Special Temporary Authority<br>(Recommended for expired licenses) | \$300 | Assignment Authorization<br>(Fee includes assignmor and assignee submissions)          | \$500 |
| Schedule K<br>(Required Notification for Wireless Services)       | \$100 | ASR Registrations<br>(Register FAA information with the FCC)                           | \$100 |
| Renewal Only<br>(Renewal within 90 day prior to expiration)       | \$100 | FRN Registration<br>(Register applicant's Taxpayer Identification Number with the FCC) | \$100 |
| Renewal/Mod<br>(Renewal within 30 days after expiration)          | \$100 | License Cancellation   | \$100 |
| Administrative Updates  | \$100 |  |       |

### FEES SUBJECT TO CHANGE WITHOUT NOTICE

APCO Licensing Service will accept checks, purchase order, credit card payments, or a signed and dated letter of intent. Please make checks payable to APCO International, Inc. Payments for the licensing services must be made separately from frequency coordination fees.

APCO AFC also offers various engineering services at competitive rates. Refer to the APCO AFC web site for more information at

[www.apcoafc.org](http://www.apcoafc.org) or call (386) 322-2500.

APCO International, Inc.

**AFC – LICENSING SERVICE**



351 N. Williamson Blvd.  
Daytona Beach, FL 32114  
(386) 322-2500  
Fax: (386) 322-2502

**CREDIT CARD VERIFICATION FORM**

Date: \_\_\_\_\_ AFC Contact: \_\_\_\_\_ Ext.: \_\_\_\_\_

\*\*\*\*\*

Application Name: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ / \_\_\_\_\_

Credit Card Co: VISA \_\_\_ M/C \_\_\_ Amex \_\_\_ Discover \_\_\_

Credit Card No: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Security Code: (3 or 4 digits) \_\_\_\_\_

Name as it appears on the Card: \_\_\_\_\_

Cardholder Billing Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Cardholder email address: \_\_\_\_\_

Authorized Amount: \$ \_\_\_\_\_

Receipt Address (if different than billing address above): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_